



Family History Society of Cheshire.

Annual General Meeting

Dear Member

You will have read in the September *Cheshire Ancestor* that the 2020 AGM will be held on Saturday 31st October 2020 at 3.00pm using the Zoom platform. We regret that this decision had to be made but the health and safety of Members must be our paramount concern in the current situation. See below for guidance on how to acquire Zoom and how to use it to access the AGM for those Members who have not used Zoom before. Zoom is a safe digital platform. The Executive Committee, the Computer Group and some local Groups have already used it successfully and others are considering its use to deliver some of their autumn programme.

This year the AGM will be solely a business meeting but we hope many members will be interested in attending.

For administrative purposes, if you are considering joining the meeting could you please inform us of that intention. This is not a hard and fast commitment but we need some indication of likely numbers to assist with our planning. To register your interest please email: secretary@fhsc.org.uk before Thursday 15th October 2020. This will trigger a response ten days before the AGM with the Meeting ID and passcode together with a link that will allow you to log in to the AGM. You will also receive a "rules of engagement" document outlining meeting procedures. The Meeting ID, passcode and "rules of engagement" will also be posted on the website for Members who have not received the email, or did not register before the due date.

The AGM documents – Agenda, Minutes of 2019 AGM, Chairman's Report, Treasurer's Report and Accounts and the Secretary's Report will all be placed on the website. Some have already appeared in the September *Cheshire Ancestor* with the official meeting notice.

If, after reading these documents, you have any questions it would help with the smooth running of the meeting if you could please submit them, and any matters you may wish to raise under "Any Other Business", beforehand by email to secretary@fhsc.org.uk

For administrative purposes the meeting will be recorded and by registering your interest you are agreeing to this.

Finally, there will be a "trial" Zoom session before the AGM for those members unfamiliar with the process. Details of this will be included in the email triggered by registration and will also be posted in the Members' section of the website.

We are keen to have your "virtual" company at the AGM.

Howard Martin

Secretary FHSC